

**TUCSON MUSEUM OF ART AND HISTORIC BLOCK**  
**PART TIME MUSEUM EDUCATOR**  
**JOB DESCRIPTION**  
**EOE**

**POSITION: Part Time Museum Educator**

**WORK SCHEDULE:** As needed primarily Monday through Friday. Hours may vary.

**STATUS:** Part-Time Non-Exempt

**REPORTS TO:** Director of Education

**SALARY:** \$18.00 – \$20.00 per hour

This is specialized work that involves experience and knowledge teaching the visual arts to youth between the ages of 5 and 18. Tucson Museum of Art instructors incorporate looking and studying original works of art on view in the museum's galleries into all aspects of their teaching. Lessons represent the Museum's mission to "connecting art to life."

**ABOUT THE TUCSON MUSEUM OF ART**

At the Tucson Museum of Art, we actively seek to employ a diverse group of people who embody, promote, and uphold our organizational values and Inclusion, Diversity, Equity and Access (IDEA) Plan. We welcome and encourage individuals of all backgrounds to apply. The IDEA Plan's principles of relevancy, community, respect and multivocality are at the heart of the museum's collection, exhibitions, programs, Board of Trustees, staff and volunteer groups.

Located in downtown Tucson, the Tucson Museum of Art and Historic Block connects art to life through meaningful and engaging experiences that inspire discovery, spark creativity, and promote cultural understanding. A core value of the museum's Strategic Plan is to ensure a culture of inclusion, diversity, equity and access.

As a responsive, community-centered museum, we strive to represent, activate, and advocate for all Southern Arizona communities.

**EXAMPLES OF WORK PERFORMED**

- Presents and instructs lesson plans through adequate teaching methods for student comprehension.
- Establishes, maintains and supervises the classroom environment through the use of effective classroom management techniques designed to provide a safe learning environment.
- Submits requests for special supplies, books and other teaching materials within established time and budget constraints.
- Collaborates as a team player with teaching colleagues and administrators. Performs various administrative and support duties, such as art supply organization and classroom upkeep, upon request.
- Attends and prepares for team meetings as requested.
- Consistently supports and upholds Museum policies.
- Models appropriate self-discipline and high ethical behavior. Presents self in a professional manner through appropriate dress, communication techniques, and demeanor.
- Performs other related duties as requested by the Director of Education.

## **MINIMUM REQUIREMENTS – KNOWLEDGE & SKILLS**

- Bachelor's degree in art, education or related field and at least 3 years teaching experience sufficient to successfully perform the essential duties of the job as listed above.
- Knowledge of general and/or specific subjects in the visual arts and how child learn about art.
- Skills required include superior organization and the ability to teach a variety of visual art media to youth. Must be able to provide exceptional customer service and posses the ability to establish and maintain effective working relationships with fellow employees and the general public, especially students and parents.

### **Application Materials:**

Cover letter outlining your interest in the position and commitment to TMA's IDEA principles.

Resume or curriculum vitae.

### **How to Apply:**

To apply send application materials to [jobs@tucsonmuseumofart.org](mailto:jobs@tucsonmuseumofart.org) with the subject line "Part Time Educator".